



ALEXANDRIA HEALTH DEPARTMENT

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Certified Food Protection Manager Guidelines

<http://alexandriava.gov/FoodSafety>

About Certified Food Protection Managers:

A Certified Food Protection Manager (FPM) is the individual responsible for the safety of the food operations within a food establishment. They are an individual that has taken and passed an exam in food safety management from the list of accredited exams listed below.

In the City of Alexandria, food establishments must be under the immediate supervision of a Certified FPM during all hours of operation. There are currently two exemptions to the requirement to have a FPM:

1. A Certified FPM will not be required for facilities that sell only pre-packaged TCS foods and do no food preparation or handling (like drugstores or ice cream trucks) provided that they measure the temperature of their refrigeration units at least twice a day and keep a log of these measurements.
2. A Certified FPM will not be required for facilities that sell only non-TCS foods (like popcorn or shaved ice vendors) provided that they implement a documented employee training program that provides training to all employees at least quarterly on hand washing, their Employee Health Policy, and the proper way to wash, rinse and sanitize utensils and equipment.

Renewing a Food Protection Manager Credential:

FPM credentials must be renewed every five years. This will require the individual to retake and pass an accredited exam from the list below.

Northern Virginia Food Manager's Card:

From July 1, 2021 the Alexandria Health Department will no longer require Certified FPM's to have the Northern Virginia Food Managers Card. All Certified FPM's must have taken and passed one of the accredited exams listed below.

Accredited Exams:

- National Registry of Food Safety Professionals
800.446.0257, www.nrfsp.com
- Prometric (formerly Experior Assessments)
800.813.6671, www.prometric.com

- 360Training.com
888.360.8764, www.360Training.com
- Serv-Safe (National Restaurant Association, LLC)
800.765.2122, www.servsafe.com

Exam Preparation Courses:

A list of organizations that offer exam preparation courses is provided below. An accredited exam is often offered upon completion of these courses; contact vendors for details. The Alexandria Health Department encourages managers to take a course prior to taking an exam.

Name	Phone	Language Services
A Better Company for Premier Food Safety www.abettercompanyfoodsafety.com	800.676.3121	English, Spanish, Korean, Mandarin & Vietnamese
American Food Safety Institute www.americanfoodsafety.com	800.723.3873	English, Spanish, Arabic & Mandarin
Rupert and Associates, LLC www.rupertandassociatesllc.com	703.795.0547	English, Spanish
David Robinson, ServSafe Instructor & Proctor dave@foodsafetyinstructor.com	540.908.6536	English
Food Safety and Salud www.foodsafetyandsalud.com	703.333.5707	English & Spanish
Foodsense, Inc. www.foodsense.org	703.848.0858	English
Learn 2 Serve www.learn2serve.com	888.360.8771	English (online course, no exam offered)
Newport Enterprises www.newport-enterprises.com	703.665.0399	English
Northern Virginia Community College www.nvcc.edu	703.323.3168	English
ORS Interactive, Inc. www.orsinteractive.com	703.533.7600	Exam: English, Spanish, Korean, Chinese, Vietnamese, Japanese, French, Italian & Arabic
Red Poppy Catering www.redpoppycatering.com	703.909.8831	English
Restaurant Association of Metropolitan Washington www.ramwtraining.com	202.331.5990	Course: English & Spanish Exam: English, Spanish, Chinese, Japanese, Korean & French Canadian
State Food Safety www.statefoodsafety.com	801.494.1416	English, Spanish On-line Prep Course
Virginia Hospitality & Travel Association www.vhta.org	800.552.2225	English